

**MINUTES OF THE MONTHLY MEETING OF CASSOP CUM QUARRINGTON
PARISH COUNCIL HELD AT BOWBURN COMMUNITY CENTRE ON
WEDNESDAY 16 APRIL 2025 AT 6.30pm**

Present: Councillors Henderson, Parker, Prince, Raine, Richardson, Robinson, Shutt and Storey.

(Councillor Raine in the Chair)

(County Councillors Anderson, Blakey and Hutchinson were also in attendance).

129. APOLOGIES

Apologies for absence were received from Councillors Bradley, Dolan, Morgan and Ridley.

130. MINUTES

The Chair asked Members whether they were satisfied that the attached Minutes of the Meeting of the Parish Council held on 19 March 2025 should be agreed and signed as a true and accurate record.

RESOLVED that the Minutes of the Meeting of the Parish Council held on 19 March 2025 be agreed and signed as a true and accurate record.

131. PLANNING APPLICATIONS

| Applicant | Details | Resolved Action |
|--|---|---|
| DM/25/00485/FPA Mr Ismail Rasulzada 5 Durham Road West Bowburn Durham DH6 5AU | Retention of electric aluminium shutter to shop front. | Raise an objection on the grounds that the development is inappropriate in a conservation area. |
| DM/25/00888/FPA Mr Lewis Harrison 12 Oxford Terrace Bowburn Durham DH6 5AX | Detached outbuilding | No objection |
| DM/23/00043/MIN Tarmac, The Quarry Old Quarrington Durham DH6 5NN | Amendments to the proposal for extraction of Permian Magnesian Limestone and Permian Basal Sand Reserves until 2042 | Noted with no further representations. |

| | | |
|--|------------------------------|---------------|
| DM/25/00986/FPA 104 Bell Avenue Bowburn DH6 5PJ | Single storey rear extension | No objection. |
|--|------------------------------|---------------|

The Parish Council were disappointed to learn that application DM/24/03362/FPA (change of use for 26 Philip Avenue) had been determined by way of a delegated decision rather than following full consideration by the Planning Committee. This was a frustrating outcome for residents who had expressed concerns and objections in relation to the proposal. County and parish councillors would continue to support local people who may be affected by the development.

RESOLVED that the update be noted.

132. CLERK'S REPORT

Parish Council Elections

The Clerk reported that the County Council had advised that the forthcoming Parish Election would be uncontested and all persons nominated would be duly elected to the Parish Council. There were three vacancies in the West ward which could be filled by co-option following the date of the election.

Councillors were required to return their expenses forms to the Returning Officer by 5 June 2025. The form had to be completed even if there was a nil return.

RESOLVED that the information be noted.

133. LOCAL YOUTH SERVICES

Parish Councillors received the Bowburn Youth Services report for April 2025 and it was noted that following the changes to youth club session criteria, there had been a significant rise in the number of young people attending all sessions. Topics this term had included community cohesion, mental health and wellbeing, healthy eating, sport/fitness and team games.

Activities had been planned for the first week of the Easter holidays; the club had fundraised for the young people to attend Planet Leisure on one day and 150 young people had been provided with a meal over the last two days.

Councillor Storey advised that attendance at Cassop was steady, however there had not been as many young people attending during the holiday period.

RESOLVED that the update be noted.

134. LOCAL FOOTPATHS AND RIGHTS OF WAY

Councillor Robinson reported that there had been incidents of fly tipping on the Leamside Line. This land was the responsibility of Network Rail, however it was understood that the county council would clear the area.

The Parish Clerk reported that funding had been approved for the maintenance of Parish Paths for 2025/2026 and strimming would begin in the next month or two.

RESOLVED that the update be noted.

135. ALLOTMENTS, GARAGES AND CEMETERY

Durham County Council had issued information to allotment holders in respect of the current situation with avian flu in the county.

RESOLVED that the update be noted.

136. COUNTY COUNCILLORS' MONTHLY REPORTS

County Councillor Hutchinson provided updates on the following: -

- Damaged wall at Family Shopper
- Fly tipping at cemetery
- Issues with bins not being emptied
- Enforcement for untaxed vehicles
- Parkhill Play Park

RESOLVED that the update be noted.

137. ACCOUNTS (EXPENDITURE)

| Name | Description | Other Details | Cheque No. | £ p |
|-----------------------|---|---------------------------------------|------------|---------|
| Gillian Kelly | Salary (paid net of tax) | 1 – 30 April 2025 | 050532 | 998.52 |
| " | Mileage/Parking Fees | 34 miles @ 45p | " | 15.30 |
| " | Printing | Instant Ink Cartridges | " | 5.49 |
| " | OneDrive | Subscription | " | 1.99 |
| " | Stationery | Paper | " | 7.50 |
| HM Revenue & Customs | Monthly Deductions (G Kelly) (April 2025) | Income Tax and NI Deduction | BACS | 199.60 |
| HM Revenue & Customs | Monthly Deductions (A Shutt) (March 2025) | Income Tax Deduction | BACS | 43.80 |
| HM Revenue & Customs | Employers NIC | Parish Clerk and Allotment Supervisor | BACS | 87.23 |
| Andrew Shutt* | Monthly Fee (March 2025) | Allotment Superintendent (gross) | 050533 | 175.98 |
| Bowburn Youth Project | Local Youth Services | Salary Costs etc. (March 2025) | 050534 | 3618.88 |

| | | | | |
|-----------------------------|--|------------------------------------|--------|---------|
| Cassop Community Centre | Youth Provision and Meeting Room Hire | March 2025 | 050535 | 440.00 |
| CDALC | CDALC and NALC Membership | Annual Subscription | 050536 | 1182.87 |
| Bowburn Village Celebration | Bowburn Interchange | Parish Newsletter | 050537 | 200.00 |
| Max Recycle | Bowburn Cemetery | Excess Weight – Landfill Diversion | BACS | 0.28 |
| “ | “ | VAT | BACS | 0.06 |
| Durham County Council | Licence to occupy land off Durham Road | Annual Charge | BACS | 25.00 |
| | | | | |

*Cllr Shutt declared an interest in the item above.

RESOLVED that these items of expenditure be noted.

ACCOUNTS (INCOME)

13 MARCH 2025 – 9 APRIL 2025

| Name | Description | Details | £ p |
|-----------------------|---------------------|--------------------------|----------|
| Mr D Morgan | Bowburn Cemetery | Exclusive Rights | 85.50 |
| Scott Memorials | Bowburn Cemetery | First Inscription - Hall | 10.00 |
| Durham County Council | Council Tax Precept | 2025/2026 | 83893.99 |
| | | | |

138. DATE OF NEXT MONTHLY MEETING

Prior to the formal conclusion of the meeting, and in reference to the forthcoming county council elections, County Councillor Anderson thanked members of the Parish Council for their help and assistance since her election to Durham County Council.

The Chair paid tribute to Councillor Robinson on the occasion of his last Parish Council meeting and thanked him for his valued contribution over many years of service to the parish.

Councillor Robinson responded accordingly.

The Chair also took the opportunity to advise Members that she did not intend to seek re-election as Chair of the Parish Council at the Annual Meeting.

Agreed that the date of the Annual Meeting is to be Wednesday 14 May 2025 at Bowburn Community Centre at 6.30pm.

I agree these to be a true record of the Meeting held on Wednesday 16 April 2025 at Bowburn Community Centre at 6.30pm.

.....Chairman..... Date