

MINUTES OF THE MONTHLY MEETING OF CASSOP CUM QUARRINGTON PARISH COUNCIL HELD AT CASSOP COMMUNITY CENTRE ON WEDNESDAY 21 DECEMBER 2022 AT 6.30pm

Present: Councillors Blackburn, Henderson, McKeon, Parker, Raine, Ridley, Robinson and Storey.

(Councillor Raine in the Chair)

(County Councillors Blakey and Hutchinson were also in attendance)

99. APOLOGIES

Apologies for absence were received from Councillors Dolan, Morgan and Richardson.

100. MINUTES OF THE MONTHLY MEETING HELD ON 16 NOVEMBER 2022

The Chair asked Members whether they were satisfied that the attached Minutes of the Monthly Meeting of the Parish Council held on 16 November 2022 should be agreed and signed as a true and accurate record.

RESOLVED that the Minutes of the Monthly Meeting of the Parish Council held on 16 November 2022 be agreed and signed as a true and accurate record.

101. PLANNING APPLICATIONS 2022

Applicant	Details	Resolved Action
DM/22/03372/PNS High Force Research Ltd Bowburn North Industrial Estate Bowburn Durham DH6 5PF	Prior notification for the installation of 296 solar panels on roof.	No objection.
DM/22/03405/TPO Twin trees 4 David Terrace Bowburn Durham DH6 5EF	T1 - Ash - remove over hanging limb to boundary	No objection.
DM/22/03510/FPA Outbound Care LTD 6 St Marys Terrace Coxhoe, Durham DH6 4JB	Change of use from a residential dwelling (use class C3) to a residential children's care home (use class C2).	Concerns to be raised about potential parking issues at the site

DM/22/03623/FPA J Datchler 40 Cavell Drive Bowburn Durham DH6 5FE	Front porch	No objection
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RESOLVED that the action be noted.

102. CLERK'S REPORT

(i) Finance and Forward Planning Sub-Committee

Members were requested to set a date for a meeting of the Finance and Forward Planning Sub-Committee in order to consider the Annual Budget Calculation for 2023/2024. The Sub-Committee would make recommendations to be considered at the monthly meeting of the Parish Council on Wednesday 18 January 2023.

(ii) Section 106 Funding

The updated schedule of available Section 106 funding was provided for information. Members requested that Stephen Reed be invited to attend a meeting with parish councillors to discuss projects which could potentially be funded through Section 106 monies.

RESOLVED that: -

- (i) the Finance and Forward Planning Sub-Committee would meet on Wednesday 11 January 2023; and
- (ii) Stephen Reed be invited to attend a meeting to discuss Section 106 funding.

103. LOCAL YOUTH SERVICES

The Parish Council received the Youth Services report for December 2022.

The youth club had continued to be busy and well attended which was expected in Winter months. There had been Christmas activities over the last few weeks culminating in a pizza and film night for the older children and a Christmas party for the younger groups.

There had been drop-in sessions on Monday to Thursday evenings for young people who wanted a warm place to meet. These sessions had been very well attended and would continue as long as young people were making use of them.

County Councillor Blakey advised that the youth club would be feeding children between Christmas and New Year and had received donations so that all young people would receive a Christmas gift.

RESOLVED that the update be noted.

104. LOCAL FOOTPATHS AND RIGHTS OF WAY

Nothing to report.

105. ALLOTMENTS, GARAGES AND CEMETERY

Members were informed that work had been completed on the fencing at Doorstep Green.

RESOLVED that the information be noted.

106. COUNTY COUNCILLORS' MONTHLY REPORTS

County Councillor Hutchinson provided an update on the following matters: -

- Christmas market and other Christmas community events
- Planning application at 1 Oxford Terrace
- Goalposts at Cassop
- The Bread and Butter Thing
- Litter picking
- Fly tipping
- Tursdale bollards
- Joint Stocks Landfill Site

RESOLVED that the update be noted.

107. GENERAL CORRESPONDENCE RECEIVED (SURFACE MAIL)

Correspondence Received from	Details of Information

108. ACCOUNTS (EXPENDITURE)

Name	Description	Other Details	Cheque No.	£ p
Gillian Kelly	Salary (paid net of tax)	1 – 31 December 2022	050321	866.75
“	Mileage/Parking Fees	40 miles @ 45p	“	18.00
“	Printing	Instant Ink Cartridges	“	4.49
“	Office Allowance	Quarterly	“	95.00
“	Telephone Allowance	Quarterly	“	41.00
HM Revenue & Customs	Monthly Deductions (G Kelly) (December 2022)	Income Tax and NI Deduction	050323 (part)	173.20
HM Revenue & Customs	Monthly Deductions (A Shutt) (October 2022)	Income Tax Deduction	050323 (part)	19.00
Andrew Shutt	Monthly Fee (November 2022)	Allotment Superintendent (gross)	050322	95.00
D J Evans Youth Club	Local Youth Services	Salary Costs etc. (November 2022)	050324	3554.76
Thinford Nurseries	Tubs	Winter Planting	050325	1335.00
“	“	VAT	“	267.00
Blachere Illumination UK	Installation, Removal and Storage	Annual Fee	050326	1220.00
“	“	VAT	“	244.00
Bowburn Village Celebration	Interchange Newspaper	Newsletter 54	050327	200.00
Dean Mackley	Fencing Repairs	Doorstep Green	050328	900.00
Andrew Shutt	Local Footpath Strimming	Final Payment	050329	579.92
”	“	Mileage	“	44.10
HM Revenue & Customs	Deductions for Strimming Payments	Income Tax Deduction	050330	245.71

RESOLVED that these items of expenditure be noted.

ACCOUNTS (INCOME)

9 NOVEMBER 2022 – 13 DECEMBER 2022

Name	Description	Details	£ p
Murray Memorials	Bowburn Cemetery	First Inscription - Brown	10.00

109. DATE OF NEXT MONTHLY MEETING

Agreed that the date of the next Monthly Meeting is to be Wednesday 18 January 2023 at 6.30pm at Bowburn Community Centre.

I agree these to be a true record of the Meeting held on Wednesday 21 December 2022 at Cassop Community Centre at 6.30pm.

.....Chairman..... Date