

MINUTES OF THE MONTHLY MEETING OF CASSOP CUM QUARRINGTON PARISH COUNCIL HELD AT CASSOP COMMUNITY CENTRE ON WEDNESDAY 17 DECEMBER 2025 AT 6.30pm

Present: Councillors Bradley, Henderson, Johnson, Morgan, Parker, Raine, Richardson, Ridley and Shutt.

(Councillor Shutt in the Chair)

84. APOLOGIES

Apologies for absence were received from Councillors Dolan, Prince and Storey.

85. MINUTES OF THE MONTHLY MEETING HELD ON 19 NOVEMBER 2025

The Chair asked Members whether they were satisfied that the attached Minutes of the Monthly Meeting of the Parish Council held on 19 November 2025 should be agreed and signed as a true and accurate record.

RESOLVED that the Minutes of the Monthly Meeting of the Parish Council held on 19 November 2025 be agreed and signed as a true and accurate record.

86. PLANNING APPLICATIONS 2025

Applicant	Details	Resolved Action
DM/25/02806/FPA 30 Edward Avenue Bowburn DH6 5EB	Single and two storey extensions to rear of property	No objection
Notification of amendments to: DM/23/00043/MIN Tarmac, The Quarry, Old Quarrington, Durham, DH6 5NN	Extraction of Permian Magnesian Limestone and Permian Basal Sand reserves until 2042, importation of inert material for restoration purposes, regularisation of site office, weighbridge and parking area and a scheme for the progressive and final restoration of Old Quarrington and Cold Knuckles Quarry by 2044.	Objection on the grounds of failure to engage with the local community on restoration and diversion of the Limestone LinX route.

87. CLERK'S REPORT

Richard Cowen was in attendance at the meeting to advise the Parish Council of his forthcoming meeting with Alan Strickland MP at which he intended to raise the proposed wind turbine at the Amazon site and the Leamside Line. He asked if the Parish Council would like to have their views put forward in relation to these issues including proposed railway stations to serve Bowburn, particularly in the light of recent discussions on the proposed Bowburn Relief Road.

Councillor Morgan proposed that Richard be authorised to communicate the Parish Council's views on these topics. Whereas the re-opening of the Leamside Line had been under discussion for a number of years without any significant progress, it was important to promote Bowburn as a location for a station on the line.

Councillor Ridley noted that the possible re-opening of the Leamside Line had been cited by local residents as one of the reasons for objections to be made to a housing development just over the parish border in Shincliffe.

The Parish Clerk reported that a number of parish residents had been in touch to express their concerns about the forthcoming planning applications for new housing and the expansion of Integra 61. The Parish Council would formally discuss these development proposals once they were submitted to Durham County Council.

It was reported that as part of the dissolution process for the Bowburn and Parkhill Community Partnership, there had been some residual ringfenced funding for environmental works which the Partnership had agreed to donate to the Parish Council.

RESOLVED that: -

- (i) Richard Cowen be authorised to represent the Parish Council's views at his forthcoming meeting with Alan Strickland MP; and
- (ii) the Parish Council record its thanks to the Bowburn and Parkhill Community Partnership for the donation of £1,339.09 for environmental works.

88. LOCAL YOUTH SERVICES

The Parish Council had received the Local Youth Services report for December 2025 which highlighted that youth clubs had been busy with lots of activities including cooking, sports, challenges and arts and crafts.

Bowburn Youth Club had had a very positive year with additional youth clubs being added to the timetable, new people coming through the doors, busy holiday clubs and the new weekly Girls' club.

The club would have a two-week break over the Christmas period.

RESOLVED that the update be noted.

89. LOCAL FOOTPATHS AND RIGHTS OF WAY

There was nothing to report.

90. ALLOTMENTS, GARAGES AND CEMETERY

Parish Councillors received a copy of the proposed revised allotment tenancy agreement presented and agreed that this should be issued to all allotment holders in January 2026.

RESOLVED that the revised allotment tenancy agreement be circulated to all allotment holders with the request that a signed copy be returned to the Parish Council by 31 March 2026.

91. COUNTY COUNCILLORS' MONTHLY REPORTS

County Councillors Hutchinson and Blakey provided an update on the following matters: -

- Complaints regarding damage and disruption caused by works in front on Mary Terrace
- Strawberry Lane School
- New nursery at Bowburn Primary School
- Road traffic accidents in Bowburn
- Grit bins
- Funding for drainage at Bowburn Park

It was suggested that a representative from Believe Housing be invited to a future meeting of the Parish Council.

RESOLVED that the update be noted.

92. ACCOUNTS (EXPENDITURE)

Name	Description	Other Details	Cheque No.	£ p
Gillian Kelly	Salary (paid net of tax)	1 – 31 December 2025	050587	1030.56
“	Mileage/Parking Fees	40 miles @ 45p	“	18.00
“	Printing	Instant Ink Cartridges	“	6.49
“	OneDrive	Subscription	“	1.99
“	Office Allowance	Quarterly	“	95.00
“	Telephone Allowance	Quarterly	“	41.00

HM Revenue & Customs	Monthly Deductions (G Kelly) (December 2025)	Income Tax and NI Deduction	BACS	206.20
HM Revenue & Customs	Monthly Deductions (A Shutt) (November 2025)	Income Tax Deduction	BACS	43.80
HM Revenue & Customs	Employers NIC	Parish Clerk	BACS	92.03
Andrew Shutt*	Monthly Fee (November 2025)	Allotment Superintendent (gross)	050588	219.78
Bowburn Youth Project	Local Youth Services	Salary Costs etc. (November 2025)	050589	3774.47
Cassop Community Centre	Youth Provision	November 2025	050590	500.00
Dean Mackley	Bowburn Cemetery	Tree Pruning	050591	200.00

*Cllr Shutt declared an interest in the item above.

RESOLVED that these items of expenditure be noted.

ACCOUNTS (INCOME)

13 NOVEMBER 2025 – 10 DECEMBER 2025

Name	Description	Details	£ p
Bowburn and Parkhill Community Partnership	Donation	Environmental Works	1339.09

93. DATE OF NEXT MONTHLY MEETING

Agreed that the date of the next Monthly Meeting is to be Wednesday 21 January 2026 at 6.30pm at Bowburn Community Centre.

I agree these to be a true record of the Meeting held on Wednesday 17 December 2025 at Cassop Community Centre at 6.30pm.

.....Chairman..... Date