

**MINUTES OF THE MONTHLY MEETING OF CASSOP CUM QUARRINGTON
PARISH COUNCIL HELD AT BOWBURN COMMUNITY CENTRE ON
WEDNESDAY 18 OCTOBER 2023 AT 6.30pm**

Present: Councillors Bradley, Dolan, Johnson, McKeon, Parker, Raine,
Richardson, Ridley, Robinson, Shutt, Spoor and Storey.

(Councillor Raine in the Chair)

(County Councillors Blakey and Hutchinson were also in attendance).

64. APOLOGIES

Apologies for absence were received from Councillors Henderson, Morgan and Prince.

65. MINUTES OF THE MONTHLY MEETING HELD ON 20 SEPTEMBER 2023

The Chair asked Members whether they were satisfied that the attached Minutes of the Monthly Meeting of the Parish Council held on 20 September 2023 should be agreed and signed as a true and accurate record.

RESOLVED that the Minutes of the Monthly Meeting of the Parish Council held on 20 September 2023 be agreed and signed as a true and accurate record.

66. COMMUNITY POLICING UPDATE

PC Paul Blair and PCSO Ruth Hutchinson were in attendance at the meeting to provide an update on policing matters in Bowburn. Parish Councillors received information on recent high-profile incidents including criminal damage and anti-social behaviour and where individuals had been charged and court proceedings were pending.

Members thanked PC Blair and PCSO Hutchinson for taking the time to come to the meeting and it was hoped that this would be a regular occurrence.

67. WALK AND TALK TRUST

Keiron Young from the Walk and Talk Trust was in attendance to inform the Parish Council of the Heritage 100 Walks project which was aimed at developing 100 circular walks in the county area with 100 accompanying stories. The walks averaged about four miles in distance with the shortest being just under two miles and the longest around nine miles. It was intended that between 15-20 walks would be installed before Christmas.

One of the walks planned had a starting point in Cassop and would travel through Quarrington Hill and Kelloe using paths through nature reserves. Funding for this walk had been obtained and it was hoped to install it in the near future and it was queried whether the post marking the start of the walk could be placed in the area near Cassop Community Centre. Councillor Storey undertook to liaise with Keiron outside of the meeting regarding a visit to Cassop Community Centre.

Councillor Robinson noted that walkers should be reminded of adhering to the countryside code while on the routes and Keiron advised that the Trust would maintain the walk marker posts but would be seeking community custodians for each of the routes.

It was highlighted that a route for a Bowburn walk was being developed and that would come forward in the future.

The Parish Council thanked Keiron for his attendance and looked forward to the further development of the project.

68. PLANNING APPLICATIONS 2023

Applicant	Details	Resolved Action
DM/23/02606/RM Tesla Motors Limited Land South Of Bowburn Sewage Works And West Of A688 Bowburn DH6 5NP	Reserved matters pursuant to outline planning DM/15/03912/OUT as amended by application DM/18/01597/VOC, comprising Access, Appearance, landscaping, Layout and Scale, for a proposed hardstanding car-park with ancillary features including EV charging points, sub-station and electrical infrastructure for Phase 6a., Intergra61.	No objection
DM/23/02831/TPO Smith 11 Kirbys Drive Bowburn Durham DH6 5GA	Scots Pine (T1) - Fell due to lean towards building and poor form to remove risk and allow more light into the garden which is due to be landscaped and re-planted. Sycamore (T2) - Crown lift a browse line of soft growth around 75mm at point of attachment to a height of the main limbs approx. 5-7m to allow more light in to the garden. Crown reduction on north side of approx. 15% (1-2m longest length of product), a light suppressive prune back of soft growth up to 100mm at point of attachment. This will allow the growth to be kept away from growing over the glass roof on the conservatory.	No objection but comment that work should be done outside of nesting season.

	Scots Pine (T3) - Fell - Honey fungus present at base and given the significance of the potential this could have on the root plate of the tree. The crown is also showing signs of spare needle coverage. Re-plant with fastigate form tree which will not grow too large.	
DM/23/02856/VOC Mr Sam Cowburn Mabel Cottage 1 The Cottage Old Cassop DH6 4QB	Variation of condition 2 (Approved Plans) to amend the site layout to alter the location of the vehicle access gate proposed, alterations to boundary wall material and driveway material, condition 4 (Boundary Wall Materials/Sample) to amend the boundary wall material from reclaimed brick to render, removing the requirement for a brick sample panel and condition 5 (Materials) to amend the driveway material from block paving to gravel (with containment grid) of planning permission DM/22/01789/FPA	No objection
DM/23/02913/RM Ravensworth Property Development LLP Land To The North Of The Forge Bowburn DH6 5NP	Application for reserved matters (layout, landscaping, appearance and scale) for 40 dwellings pursuant to condition 2 of outline application DM/20/00895/OUT and discharge of conditions 12 (Noise), 13 (Foul and Surface Drainage), 14 (Ecology Mitigation), 15 (Arboricultural Impact Assessment), 16 (Public Open Space and Play Space), 18 (Carbon Reduction)	Re-iterate concerns previously expressed about highway safety.

The Chair reported that she had attended the Quarry Liaison Group the previous day and Claire Teasdale from Durham County Council had mentioned that objections to the 20 year extension plan should clearly state that the Limestone LinX path should be reinstated as a matter of urgency and that the existing path is not fit for purpose. The Parish Clerk would check the wording of original objection to the application to ascertain whether this needed to be revised.

RESOLVED that the action be noted.

69. CLERK'S REPORT

(i) Remembrance Sunday Service at Bowburn

This year's Remembrance Sunday service would take place on Sunday 12 November 2023. The Parish Clerk would contact Father Livesley and the local

wreath laying organisations regarding arrangements for the service which it was envisaged would follow the previous year's order of proceedings.

(ii) Polling District/Places Review

The Parish Clerk reported that Durham County Council had advised that the consultation period for the review of polling districts and polling places would take place between 2 and 30 October 2023. The link to the consultation would be forwarded to Parish Councillors so that interested Members could respond.

(iii) Parkhill Christmas Lights

Successful testing of lighting columns in Parkhill had taken place and the eight preferred columns would have Christmas motifs installed.

(iv) The People's Lamp Associated Seating

Andrew McKeown had advised that the four seats would shortly be ready for installation in the agreed locations. The management committee of Bowburn Community Centre had approved the siting of a seat at the front of the centre, one seat would be installed at Doorstep Green and the other two seats would be located close to The People's Lamp sculpture.

RESOLVED that: -

- (i) the arrangements for Remembrance Sunday be noted;
- (ii) the consultation on the Review of Polling Districts and Polling Places be noted;
- (iii) the position in relation to Parkhill Christmas lights be noted; and
- (iv) the update in relation to the new seating be noted.

70. LOCAL YOUTH SERVICES

The Bowburn Youth Services annual report for 2022/2023 had been submitted to the Parish Council. Members were pleased to receive the report and were very impressed by the work carried out by the team.

Councillor Storey reported that sessions at Cassop since 28 September had seen 27, 21 and 24 young people attending. This demonstrated that the demand which had been thought to be there had proved to be a reality and he thanked the county councillors for funding this provision.

RESOLVED that the update be noted.

71. LOCAL FOOTPATHS AND RIGHTS OF WAY

It was noted that the new paths installed at Integra 61 seemed to be of a good standard and were an improvement on what was there previously.

RESOLVED that the update be noted.

72. ALLOTMENTS, GARAGES AND CEMETERY

There had been a recent incident where a tree in the allotments had been felled without the permission of the allotment holder. The allotment holder had reported the matter to the Police, as the contractor who felled the tree had entered their allotment, and had been advised that it was a civil matter.

The Parish Council had previously been in communication with a resident with a garden backing on to the allotment and had agreed to removing a tree root which was coming through their fence, however there had been no consent to the felling of the tree. It was suggested that the Parish Council could report the incident as criminal damage.

RESOLVED that the update be noted.

73. COUNTY COUNCILLORS' MONTHLY REPORTS

County Councillor Blakey provided updates on the following: -

- Police and Fire Service liaison
- Integra 61 new units
- Bowburn Youth Club AGM
- Blocked drains in Cassop
- Consultation on traffic calming in Parkhill
- Highways restrictions at Durham Road

RESOLVED that the update be noted.

74. ACCOUNTS (EXPENDITURE)

Name	Description	Other Details	Cheque No.	£ p
Gillian Kelly	Salary (paid net of tax)	1 – 31 October 2023	050401	882.74
"	Mileage/Parking Fees	34 miles @ 45p	"	30.60
"	Printing	Instant Ink Cartridges	"	4.49
"	OneDrive	Subscription	"	1.99
"	Stationery	Envelopes, Folders	"	7.50
HM Revenue & Customs	Monthly Deductions (G Kelly) (October 2023)	Income Tax and NI Deduction	050403 (part)	176.60

HM Revenue & Customs	Monthly Deductions (A Shutt) (September 2023)	Income Tax Deduction	050403 (part)	31.40
HM Revenue & Customs	Employers NIC	Parish Clerk	0503403 (part)	17.21
Andrew Shutt*	Monthly Fee (September 2023)	Allotment Superintendent (gross)	050402	156.30
D J Evans Youth Club	Local Youth Services	Salary Costs etc. (September 2023)	050404	3434.11
Thinford Nurseries Ltd	Hanging Baskets	Watering	050405	1540.00
"	"	VAT	"	308.00
Allison & Sons Ltd	Bowburn Cemetery	Memorial Refixing	050406	280.00
"	"	VAT	"	56.00
Bowburn Village Celebration	Bowburn Interchange	Newsletter	050407	200.00

*Cllr Shutt declared an interest in the item above.

RESOLVED that these items of expenditure be noted.

ACCOUNTS (INCOME)

15 SEPTEMBER 2023 – 12 OCTOBER 2023

Name	Description	Details	£ p
Various	Allotments	Fees	78.00
Durham County Council	Section 106	Bowburn Seating	7400.00

75. DATE OF NEXT MONTHLY MEETING

Agreed that the date of the next Monthly Meeting is to be Wednesday 15 November 2023 at 6.30pm at Bowburn Community Centre.

I agree these to be a true record of the Monthly Meeting held on Wednesday 18 October 2023 at 6.30pm at Bowburn Community Centre.

.....Chairman..... Date