

MINUTES OF THE MONTHLY MEETING OF CASSOP CUM QUARRINGTON PARISH COUNCIL HELD AT BOWBURN COMMUNITY CENTRE ON WEDNESDAY 16 NOVEMBER 2022 AT 6.30pm

Present: Councillors Blackburn, Dolan, Johnson, Morgan, Parker, Raine, Richardson, Ridley, Robinson, Spoor and Storey.

(Councillor Raine in the Chair)

(County Councillors Blakey and Hutchinson were also in attendance)

87. APOLOGIES

Apologies for absence were received from Councillors Henderson and McKeon.

88. MINUTES OF THE MONTHLY MEETING HELD ON 19 OCTOBER 2022

The Chair asked Members whether they were satisfied that the attached Minutes of the Monthly Meeting of the Parish Council held on 19 October 2022 should be agreed and signed as a true and accurate record.

RESOLVED that the Minutes of the Monthly Meeting of the Parish Council held on 19 October 2022 be agreed and signed as a true and accurate record.

89. PLANNING APPLICATIONS 2022

Applicant	Details	Resolved Action
DM/22/03029/FPA Honeymans of Bowburn 1 Oxford Terrace Bowburn Durham DH6 5AX	Change of use from dwelling to mixed use as dwelling/cafe.	Objection on the grounds of highway safety and parking issues.
DM/22/02939/RM INTEGRA 61 (Durham) Ltd. Land South Of Bowburn Sewage Works And West Of A688 Bowburn DH6 5NP	Reserved matters application for landscaping, layout, scale, access and appearance for Phase 1d of planning permission DM/18/01597/VOC	No objection but query if earthworks are to be raised on the eastern side of Bowburn Beck.
DM/22/03173/TPO Mrs Aiyenibe 4 Kirbys Drive Bowburn Durham DH6 5GA	Prune back from adjacent property by 2m to 1 no. Sycamore	No objection.

Members had a full discussion about the application for 1 Oxford Terrace and, whilst supportive of any new business in the village, they were aware of public disquiet about the proposal and felt that concerns about highway safety and parking were significant.

RESOLVED that the action be noted.

90. CLERK'S REPORT

(i) Application for Minor Variation – Crowtrees Workmens Club and Institute Limited

Councillors Morgan, Ridley and Robinson declared interests as members of the Club. Councillor Morgan was also a neighbour of the application site. County Councillor Blakey declared an interest as a member of the County Council Licensing Committee and left the room during the discussion on the item.

The Parish Council had been made aware of an application for a minor variation from Crowtrees Workmens Club to allow for the addition of a fenced off outdoor seating area.

Councillor Ridley, as a member of the Club Management Committee and at the invitation of the Chair, provided further information about the application. The outdoor area was part of larger redevelopment plans for the club. Members had asked to sit outside during the Summer and this proposal was intended to provide seating for 24 people. The entrance to the seating area would be to the rear of the premises and there would be a six-foot fence on three sides with disabled access being included in the future. A new membership scheme was being introduced on 1 January 2023.

Members were aware that there were some concerns about the potential for noise and bad language from the outdoor area and the control of this would be important. It was felt that the club was an asset to the local area and these were difficult times for local businesses and they should be supported where possible.

RESOLVED that the Parish Council have no objection to the minor variation application from Crowtrees Workmens Club and Institute Limited.

(ii) The People's Lamp - Seating

Andy McKeown had advised that the remaining budget for The People's Lamp project would allow for four seats to be installed in line with the original commission. He would move forward with planning for these with the contractors.

It had originally been intended that six seats would be provided, however due to increased materials costs it was not possible to achieve this within the project budget. It was suggested that once full costings were available, local businesses

could be asked to sponsor a seat. It was also noted that the availability of other appropriate funding programmes would be considered.

(iii) New Lighting Columns

The new lighting columns recently installed by Durham County Council had been structurally tested and three had failed, meaning that there were fewer columns which could be used for the Christmas lights. It was also highlighted that the hanging baskets which had been removed from the old columns had not yet been returned.

91. PERSONAL SAFETY TRAINING

Item deferred.

92. LOCAL YOUTH SERVICES

The Parish Council received the Youth Services report for November 2022.

The youth club had continued to be well attended which was expected in Winter months. Young people had chosen which activities they had wanted to do during November and December and these included football and dancing, a pool competition and cooking, quiz, arts and crafts and gym activities. It was hoped to have a Year 6 youth club up and running in January.

The Year 7 youth club had been changed from a Tuesday evening to Thursday due to staffing issues.

The gym was open every weekday morning and three evenings a week and fitness classes continued to be popular.

Councillor Storey reported that there had been no further progress with the Cornforth Partnership and youth work provision for Cassop. He would raise this at the AAP meeting the following week.

RESOLVED that the update be noted.

93. LOCAL FOOTPATHS AND RIGHTS OF WAY

Councillor Dolan reported that there had been complaints about pallets left outside of Olive and Bill's. County Councillor Blakey stated that this had been reported on many occasions but the pallets were still placed on the pavement.

RESOLVED that the update be noted.

94. ALLOTMENTS, GARAGES AND CEMETERY

The Chair advised that she had been to look at the tree which was the source of a complaint from a resident of Runcie Road and the tree was definitely on allotment land. It was proposed that advice be sought on how the root may be dealt with

Dean Mackley had been asked to provide a quotation for the repairs to the fence at Doorstep Green and had quoted £900. Members agreed that Dean should be asked to carry out the necessary works.

Members discussed the condition of one of the allotment plots which had not been cultivated for some time and considered whether there was any incentive which could be given to the next tenant to bring the plot back to a reasonable state. The Clerk would discuss this with the Allotment Supervisor to ascertain what might be possible.

It was highlighted that birds on the allotments should be confined again due to the prevalence of avian flu.

RESOLVED that the information be noted.

95. COUNTY COUNCILLORS' MONTHLY REPORTS

County Councillor Blakey provided an update on the following matters: -

- Fly tipping and bins
- Speed humps at Park Hill
- Quarry Liaison meetings
- Turisdale layby
- Bowburn Beck
- Cassop road ends petition
- Caravan left at Edna Street

RESOLVED that the update be noted.

96. GENERAL CORRESPONDENCE RECEIVED (SURFACE MAIL)

Correspondence Received from	Details of Information

97. ACCOUNTS (EXPENDITURE)

Name	Description	Other Details	Cheque No.	£ p
Gillian Kelly	Salary (paid net of tax)	1 – 30 November 2022	050312	866.75
“	Backdated Pay	LG Pay Award April 2022		485.59
“	Mileage/Parking Fees	68 miles @ 45p	“	30.60
“	Printing	Instant Ink Cartridges	“	4.49
“	Stationery	Paper	“	6.50
HM Revenue & Customs	Monthly Deductions (G Kelly) (November 2022)	Income Tax and NI Deduction	050314 (part)	159.40
HM Revenue & Customs	Monthly Deductions (A Shutt) (October 2022)	Income Tax Deduction	050314 (part)	28.60
Andrew Shutt	Monthly Fee (October 2022)	Allotment Superintendent (gross)	050313	142.50
D J Evans Youth Club	Local Youth Services	Salary Costs etc. (October 2022)	050315	3292.41
Thinford Nurseries	Hanging Baskets	Watering	050316	924.00
Seventeen	Catering	Dedication Event	050317	150.00
“	“	VAT	“	30.00
Fabrikat (Nottingham) Ltd	Asset Testing of Columns and Structural Reports	Christmas Decorations	050318	1445.00
“	“	VAT	“	289.00
Dean Mackley	Fencing Repairs and Tree Pruning	Bowburn Cemetery	050319	300.00
Royal British Legion	Remembrance Wreath	Donation	050320	25.00

RESOLVED that these items of expenditure be noted.

ACCOUNTS (INCOME)

12 OCTOBER 2022 – 8 NOVEMBER 2022

Name	Description	Details	£ p
Various Clients	Allotments	Rent	22.00
WM Scott & Sons	Bowburn Cemetery	First Inscription - Thomson	10.00

98. DATE OF NEXT MONTHLY MEETING

Agreed that the date of the next Monthly Meeting is to be Wednesday 21 December 2022 at 6.30pm at Cassop Community Centre.

I agree these to be a true record of the Meeting held on Wednesday 16 November 2022 at Bowburn Community Centre at 6.30pm.

.....Chairman..... Date