

**MINUTES OF THE MONTHLY MEETING OF CASSOP CUM QUARRINGTON PARISH COUNCIL HELD AT BOWBURN COMMUNITY CENTRE ON WEDNESDAY 15 SEPTEMBER 2021 AT 6.00pm**

**Present:** Councillors Blackburn, McKeon, Morgan, Raine, Ridley, Robinson, Salisbury and Storey.

(Councillor Raine in the Chair)

(County Councillors Blakey and Hutchinson were also in attendance).

**68. APOLOGIES**

Apologies for absence were received from Councillors Prince and Richardson.

**69. MINUTES OF THE MONTHLY MEETING HELD ON 18 AUGUST 2021**

The Chair asked Members to note the Minutes of the inquorate Monthly Meeting of the Parish Council held on 18 August 2021.

**RESOLVED that** the Minutes of the Monthly Meeting of the Parish Council held on 18 August 2021 be noted.

**70. PLANNING APPLICATIONS 2021**

<b>Applicant</b>	<b>Details</b>	<b>Resolved Action</b>
DM/21/03057/TPO Mrs Aiyenibe 4 Kirbys Drive Bowburn Durham DH6 5GA	Reduction in height Conifer (T1) by 0.8m plus felling and removal of Birch tree (T3)	No objection, however the Parish Council is concerned at the number of trees being removed in this area.
DM/21/02990/FPA Lightsource SPV 189 Limited Croxdale Farms Hett Moor Farm Hett Durham DH6 5LJ	Installation and operation of a Solar Farm together with all associated works, equipment and necessary infrastructure  (Croxdale and Hett Parish, Coxhoe division)	No objection

With regard to application DM/21/02990/FPA, it was noted that the development, although in Croxdale and Hett parish, would be up to the parish boundary with Cassop-cum-Quarrington and was therefore worthy of consideration by the Parish

Council. On balance, Members felt that although the development could have a significant visual impact, there were a number of positive environmental factors. It was also noted that there was an extensive consultation taking place with the relevant agencies and stakeholders and potential issues would be identified through this route.

## **71. A NEW ARTWORK FOR BOWBURN**

Members were advised that the Parish Clerk had signed off the Heads of Terms for the lease agreement for the land at Mary Terrace where the sculpture would be located. The lease would now be drawn up by the legal department at Durham County Council and the Parish Council would be required to pay the Landlord's reasonable legal fee of £445 and the surveyors fee of £300.

Efforts were being made to ascertain the length of time it would take to prepare the lease agreement but there had been no confirmation from the County Council as yet. Andy McKeown was now in a position to order the fabrication of the artwork, however the fabricators would be unable to store the piece for a prolonged period of time and so it was imperative that the timing for the agreement was known before fabrication could begin. The fabricators had proposed a timeframe of 4-6 weeks for the work.

Andy was awaiting updated costs on the seats as the rising prices of steel may have an impact on the number of seats which could be provided.

Councillor Blackburn reported that the Family Fun Day which had been discussed at the last meeting had been confirmed to take place on Monday 2 May 2022.

**RESOLVED** that the update be noted.

## **72. CLERK'S REPORT**

### **(i) CDALC AGM**

Members were advised that the CDALC AGM would be held on Saturday 9 October 2021 at Shildon Civic Hall at 10.00am. Guest speakers at the event are Jane Moore, NALC's Senior Solicitor and Jackie Weaver of Handforth Parish Council fame.

Parish Councils were able to appoint two representatives to attend and at the Parish Council's Annual Meeting, Councillors Raine and Ridley were nominated to the CDALC AGM. Attendance at the event was to be confirmed by 30 September.

### **(ii) Section 106 Funding**

The current list of available Section 106 monies was provided for the information of the Parish Council and was attached as an appendix to the report.

### **(iii) Remembrance Sunday**

Councillor Blackburn referred to the Remembrance Sunday service in Bowburn and that the Parish Council had agreed to take responsibility for the service in 2020, which did not go ahead, and queried whether the Parish Council would agree to take the lead on this in 2021 and in future years.

#### **RESOLVED that**

- (i) the Parish Clerk be requested to confirm the attendance of Councillors Raine and Ridley at the CDALC AGM on 9 October 2021;
- (ii) the available Section 106 funding be noted; and
- (iii) the Parish Council take responsibility for the arrangements for the Remembrance Sunday service at Bowburn.

### **73. NEIGHBOURHOOD PLAN**

The referendum for the Neighbourhood Plan would take place on Thursday 23 September 2021. Information about the referendum was to be included with the next edition of the Interchange, however the publication of this had been delayed and would not be available until 22 September at the earliest.

Councillor Salisbury stated that he had received a number of phone calls from people asking about what they needed to do in relation to the referendum. It was disappointing that the Interchange would not be reaching parish residents in time, however the referendum had been advertised by the Parish and Durham County Council, all information was available on the website and it had been promoted through the parish social media channels. Councillor Salisbury added that he had sent emails to approximately 250 people who had asked to be kept informed and encouraged other Members to do the same.

An issue had been flagged up by a resident about the ownership of a piece of allotment land in the Plan which had been identified as Local Green Space. This information had been provided by Durham County Council and the matter had been forwarded to them.

As the Neighbourhood Plan reached its final stages, the Parish Council recorded its thanks and appreciation to Councillor Salisbury for his hard work over the last six years.

**RESOLVED that** the update be noted and the thanks and appreciation of the Parish Council to Councillor Salisbury be formally recorded.

#### **74. LOCAL YOUTH SERVICES**

The Youth Services report for September 2021 had been submitted to the Parish Council.

Councillor Storey commented that Joanne Eden had been to Cassop and it was hoped to make some progress with provision in the area. The good response to the scheme offered during the holidays had shown that there was a need and appetite for something in Cassop and there were now facilities which could be utilised.

It was noted that to provide a service at Cassop, there may be an impact on the Year 6 Youth Club at Bowburn, however this was still under discussion.

**RESOLVED that** the update be noted.

#### **75. LOCAL FOOTPATHS AND RIGHTS OF WAY**

The Parish Council had received a consultation letter regarding the proposed diversion of Footpath 1 on the Integra 61 site. This had been discussed on a previous site visit and was a re-routing of the footpath towards the motorway junction side of the site. It was not felt that there would be any credible grounds to object to this proposal

Edna Terrace remained an issue, as did Bridleway 36. County Councillor Blakey indicated that she was not getting any response to queries on this and Councillor McKeon said that she had only received holding replies.

**RESOLVED that** the Rights of Way Officer be advised that, in spite of the Parish Council's considerable disappointment with the re-instatement of the land at Edna Terrace and Bridleway 36 by Integra 61, there was no objection to the diversion of Footpath 1.

#### **76. ALLOTMENTS, GARAGES AND CEMETERY**

There was nothing to report.

#### **77. COUNTY COUNCILLORS' MONTHLY REPORTS**

County Councillor McKeon reported that she had recently attended a Parkhill Residents' Association meeting where a large number of issues had been raised including: -

- review of bus stops and request for a stop outside the Italian Farmhouse;
- dangerous trees;
- overgrown bridleways;
- pavements;

- signage between Parkhill and Old Quarrington;
- bollards on Front Street;
- anti-social behaviour; and
- traffic calming measures.

Councillor Salisbury asked if the County Council had monitored traffic through Parkhill again and Councillor McKeon said that she understood that a road use/speed survey was imminent and the data from that would be used to increase traffic measures.

Members were also advised that the layby closure at Tursdale had been approved and would be delivered as soon as possible. It was also noted that the first Governing Body meeting of Cassop Primary School had been held since the soft federation with Pelton Primary School.

Councillor Storey asked about the proposed double yellow lines outside the Pub and Kitchen and County Councillor Blakey advised that this was still in the statutory consultation period. Councillor Storey also highlighted issues with parking on the grass outside Wilson Close and quad bikes going over the area and it was noted that Highways officers had been out to look at that.

Councillor Robinson expressed thanks to the county council for installing the bollards at Edna Street so quickly but asked if additional post could be installed as quad bikes were still able to get through.

**RESOLVED** that the update be noted.

## 78. GENERAL CORRESPONDENCE RECEIVED (SURFACE MAIL)

None received.

## 79. ACCOUNTS (EXPENDITURE)

Name	Description	Other Details	Cheque No.	£ p
Gillian Kelly	Salary (paid net of tax)	1 – 30 September 2021	050189	768.30
“	Mileage/Parking Fees	68 miles @ 45p	“	30.60
“	Printing	Instant Ink Cartridges	“	3.49
“	Office Allowance	Quarterly	“	95.00
“	Telephone Allowance	Quarterly	“	41.00
HM Revenue & Customs	Monthly Deductions (G Kelly) (September 2021)	Income Tax and NI Deduction	050191 (part)	153.60
HM Revenue & Customs	Monthly Deductions (A Shutt) (August 2021)	Income Tax Deduction	050191 (part)	26.80
Andrew Shutt*	Monthly Fee (August 2021)	Allotment Superintendent (gross)	050190	133.65

D J Evans Youth Club	Local Youth Services	Salary Costs etc. (August 2021)	050192	3020.63
Information Commissioner	Data Protection Renewal	Annual Fee	050193	40.00
Cassop Community Centre	Room Hire	August 2021	050194	20.00
Andrew Shutt	Strimming	Interim Payment 3	050195	100.00
Zoom	August 2021	Monthly Fee	050196	11.99
"	"	VAT	"	2.40

**RESOLVED** that these items of expenditure be noted.

**ACCOUNTS (INCOME)**

**11 AUGUST 2021 – 7 SEPTEMBER 2021**

<b>Name</b>	<b>Description</b>	<b>Details</b>	<b>£</b>	<b>p</b>

**80. DATE OF NEXT MONTHLY MEETING**

Agreed that the date of the next Monthly Meeting is to be Wednesday 20 October 2021 at 6.00pm at Bowburn Community Centre.

Councillor Robinson requested that at the next Monthly Meeting, the Parish Council consider a proposal to revert the start time of meetings back to 6.30pm to 6.00pm. It was agreed that this motion be placed on the agenda.

I agree these to be a true record of the Meeting held on Wednesday 15 September 2021 at Bowburn Community Centre at 6.00pm.

.....Chairman..... Date