

**MINUTES OF THE MONTHLY MEETING OF CASSOP CUM QUARRINGTON  
PARISH COUNCIL HELD AT CASSOP COMMUNITY CENTRE ON WEDNESDAY  
17 DECEMBER 2025 AT 6.30pm**

**Present:** Councillors Bradley, Henderson, Johnson, Morgan, Parker, Raine, Richardson, Ridley and Shutt.

(Councillor Shutt in the Chair)

**84. APOLOGIES**

Apologies for absence were received from Councillors Dolan, Prince and Storey.

**85. MINUTES OF THE MONTHLY MEETING HELD ON 19 NOVEMBER 2025**

The Chair asked Members whether they were satisfied that the attached Minutes of the Monthly Meeting of the Parish Council held on 19 November 2025 should be agreed and signed as a true and accurate record.

**RESOLVED** that the Minutes of the Monthly Meeting of the Parish Council held on 19 November 2025 be agreed and signed as a true and accurate record.

**86. PLANNING APPLICATIONS 2025**

<b>Applicant</b>	<b>Details</b>	<b>Resolved Action</b>
DM/25/02806/FPA 30 Edward Avenue Bowburn DH6 5EB	Single and two storey extensions to rear of property	No objection
Notification of amendments to: DM/23/00043/MIN Tarmac, The Quarry, Old Quarrington, Durham, DH6 5NN	Extraction of Permian Magnesian Limestone and Permian Basal Sand reserves until 2042, importation of inert material for restoration purposes, regularisation of site office, weighbridge and parking area and a scheme for the progressive and final restoration of Old Quarrington and Cold Knuckles Quarry by 2044.	Objection on the grounds of failure to engage with the local community on restoration and diversion of the Limestone LinX route.

## **87. CLERK'S REPORT**

Richard Cowen was in attendance at the meeting to advise the Parish Council of his forthcoming meeting with Alan Strickland MP at which he intended to raise the proposed wind turbine at the Amazon site and the Leamside Line. He asked if the Parish Council would like to have their views put forward in relation to these issues including proposed stations to serve Bowburn, particularly in the light of recent discussions on the proposed Bowburn Relief Road.

Councillor Morgan proposed that Richard be authorised to communicate the Parish Council's views on these topics. Whereas the re-opening of the Leamside Line had been under discussion for a number of years without any significant progress, it was important to promote Bowburn as a location for a station on the line.

Councillor Ridley noted that the possible re-opening of the Leamside Line had been cited by local residents as one of the reasons for objections to be made to a housing development just over the parish border in Shincliffe.

The Parish Clerk reported that a number of parish residents had been in touch to express their concerns about the forthcoming planning applications for new housing and the expansion of Integra 61. The Parish Council would formally discuss these development proposals once they were submitted to Durham County Council.

**RESOLVED that** Richard Cowen be authorised to represent the Parish Council's views at his forthcoming meeting with Alan Strickland MP.

## **88. LOCAL YOUTH SERVICES**

The Parish Council had received the Local Youth Services report for December 2025 which highlighted that youth clubs had been busy with lots of activities including cooking, sports, challenges and arts and crafts.

Bowburn Youth Club had had a very positive year with additional youth clubs being added to the timetable, new people coming through the doors, busy holiday clubs and the new weekly Girls' club.

The club would have a two-week break over the Christmas period.

**RESOLVED that** the update be noted.

## **89. LOCAL FOOTPATHS AND RIGHTS OF WAY**

There was nothing to report.

## 90. ALLOTMENTS, GARAGES AND CEMETERY

Parish Councillors received a copy of the proposed revised allotment tenancy agreement was presented and agreed that this should be issued to all allotment holders in January 2026.

**RESOLVED** that the revised allotment tenancy agreement be circulated to all allotment holders with the request that a signed copy be returned to the Parish Council by 31 March 2026.

## 91. COUNTY COUNCILLORS' MONTHLY REPORTS

County Councillors Hutchinson and Blakey provided an update on the following matters: -

- Litter

**RESOLVED** that the update be noted.

## 82. ACCOUNTS (EXPENDITURE)

Name	Description	Other Details	Cheque No.	£ p
Gillian Kelly	Salary (paid net of tax)	1 – 30 November 2025	050578	1030.56
“	Mileage/Parking Fees	68 miles @ 45p	“	30.60
“	Printing	Instant Ink Cartridges	“	6.49
“	OneDrive	Subscription	“	1.99
HM Revenue & Customs	Monthly Deductions (G Kelly) (November 2025)	Income Tax and NI Deduction	BACS	206.20
HM Revenue & Customs	Monthly Deductions (A Shutt) (October 2025)	Income Tax Deduction	BACS	44.00
HM Revenue & Customs	Employers NIC	Parish Clerk	BACS	92.03
HM Revenue & Customs	Deductions (A Shutt) (Parish Paths)	Income Tax and NI	BACS	417.03
Andrew Shutt*	Monthly Fee (October 2025)	Allotment Superintendent (gross)	050579	219.78
Andrew Shutt*	Parish Paths Strimming	Final Payment	050580	624.73
Bowburn Youth Project	Local Youth Services	Salary Costs etc. (October 2025)	050581	3776.94
Cassop Community Centre	Youth Provision	October 2025	050582	500.00
Cassop Community Centre	Room Hire	August 2025	050583	50.00
Blachere Illumination UK Ltd	Christmas Lights	Hire Agreement	050584	1380.00
“	“	VAT		276.00

Durham County Council	Lease of Land	Cassop Playing Field	BACS	1.50
Max Recycle	Bowburn Cemetery	Annual Duty of Care Charge	BACS	186.54
“	“	VAT	“	37.31
Bowburn Community Association	Room Hire	September – November 2025	050585	57.00
Bowburn Community Association	Remembrance Wreaths	Donation	050586	50.00

\*Cllr Shutt declared an interest in the item above.

**RESOLVED** that these items of expenditure be noted.

### **ACCOUNTS (INCOME)**

**9 OCTOBER 2025 – 12 NOVEMBER 2025**

<b>Name</b>	<b>Description</b>	<b>Details</b>	<b>£ p</b>
HMRC	VAT Reclaim	2024/2025	2954.68
Durham County Council	Parish Paths	Grant Funding	1294.80

### **83. DATE OF NEXT MONTHLY MEETING**

Agreed that the date of the next Monthly Meeting is to be Wednesday 17 December 2025 at 6.30pm at Cassop Community Centre.

I agree these to be a true record of the Meeting held on Wednesday 19 November 2025 at Bowburn Community Centre at 6.30pm.

.....Chairman..... Date