

**MINUTES OF THE MONTHLY MEETING OF CASSOP CUM QUARRINGTON PARISH COUNCIL HELD AT BOWBURN COMMUNITY CENTRE ON WEDNESDAY 16 MARCH 2022 AT 6.30pm**

**Present:** Councillors Blackburn, Dolan, Johnson, McKeon, Morgan, Raine, Ralph, Richardson, Ridley and Robinson and Storey.

(Councillor Raine in the Chair)

(County Councillors Blakey and Hutchinson were also in attendance).

**131. APOLOGIES**

There were no apologies for absence.

**132. CO-OPTION TO VACANCIES ON THE PARISH COUNCIL**

Vacancies had been advertised in both wards of the parish and the Parish Council was in a position to be able to co-opt to the vacancies. Alfred Dolan and Raymond Ralph had expressed their interest in the vacancies and put themselves forward as candidates for consideration by the Parish Council.

Members therefore **RESOLVED that:** -

- (i) Mr Alfred Dolan be co-opted to the East Ward of Cassop-cum-Quarrington Parish Council; and
- (ii) Mr Raymond Ralph be co-opted to the West Ward of Cassop-cum-Quarrington Parish Council.

**133. MINUTES OF THE MONTHLY MEETING HELD ON 19 JANUARY 2022**

The Chair asked Members to agree the Minutes of the Monthly Meeting of the Parish Council held on 19 January 2022.

**RESOLVED that** the Minutes of the Monthly Meeting of the Parish Council held on 19 January 2022 be agreed.

**134. PROPOSED DIVERSION ROUTE FOR FOOTPATH 10**

James Taylor from Citrus was in attendance to present detail of the proposed diversion for Footpath 10.

James highlighted that it was expected that Reserved Matters planning applications would be received for two plots on Integra 61 (DC3 and DC5) and the diversion for Footpath 10 would be created as part of the application for DC3 and would sit alongside the planning journey for the site. The footpath would be maintained by Citrus.

It was noted that Durham County Council did not want the footpath to be in the beck corridor and the proposed route would allow a path to the bridgehead over the beck. James presented a number of plans to the Parish Council for Members to view the proposed route.

The temporary route would allow for a circular path around the site until all works were complete. Councillor Morgan noted the proposed temporary route from the bridge into the wood and commented that it would be indicative of the developer's commitment if this route appeared on future planning applications. James stated that this could be added to DC5.

The Parish Council thanked James for his attendance and his presentation of the proposals and he left the meeting.

Members were broadly satisfied with the proposal. There was some disappointment that the footpath would not be located on the motorway side of the beck, however it was acknowledged that Durham County Council did not want prevent any wildlife transit.

The Parish Council were clear that the footpath should be mentioned and included in any forthcoming planning applications and enshrined within the Definitive Footpath Map.

### 135. PLANNING APPLICATIONS 2022

Applicant	Details	Resolved Action
DM/21/01744/FPA Zestec Asset Management Amazon UK Services Unit 1, Integra 61 West Bowburn Durham DH6 5FG	Installation of photovoltaic system to warehouse roof	No objection

Since the last monthly meeting of the Parish Council, Members had met with representatives from Bellway Durham and Citrus to discuss the planning application for the appearance, landscaping and layout of the Bellway housing development at Integra 61.

Members had been disappointed with the environmental aspects of the development as they did not feel it was looking to the future in this regard. It was agreed that the

Parish Council would communicate to Durham County Council that whilst they appreciated that the developers had consulted with Members and it was understood that they were adhering to all regulations as they stood, the Parish Council were disappointed to hear that there would be very little solar panel provision and no electric car charging points, just the provision of trunking.

The Parish Council felt that the development did not propose to do all that it could to promote the low carbon economy and would request that Durham County Council consider this element of the development in the light of the National Planning Policy Framework and the Cassop-cum-Quarrington Neighbourhood Plan which seeks to promote development which enhances the environment.

**RESOLVED that** the Parish Clerk communicate the views of the Parish Council to Durham County Council on the Bellway development at Integra 61.

### **136. A NEW ARTWORK FOR BOWBURN**

The Parish Clerk advised that a draft lease agreement had been received from Durham County Council, comments had been returned to the legal representative and an updated version was awaited.

A catch-up meeting had been held with the artist and Groundwork North East and it was reported that the fabricators had been working on the sculpture and producing some test pieces. Testing had also taken place on the lighting element of the artwork and it was now proposed that cut-out lettering with mesh placed behind solid metal would be the most effective option for the sculpture. Members agreed with this, having been shown examples of the test pieces.

The structural engineer was rechecking the plans and fabrication could proceed as soon as these were approved. The time frame was dependent on the top piece of the structure which was being outsourced. Ideally the path works would begin in early April and the artwork would be installed in late April/early May.

**RESOLVED that** the update be noted.

### **137. CLERK'S REPORT**

#### **(i) Parish Council Vacancies**

A vacancy had been advertised in the West ward of the parish following the resignation of Paul Leake and the Parish Council had been advised that it could co-opt to the vacancy.

There were currently two vacancies, one in each ward of the parish to which the Parish Council was able to co-opt. An expression of interest had been received from Mrs Nicola Ridley, a resident of the Parkhill area. Mrs Ridley had a background in

corporate banking and was now employed in the civil service. She was committed to representing the views of the local community and improving their quality of life.

## **(ii) Replacement Hanging Baskets**

A quotation had been received from Thinford Nurseries to replace the hanging baskets in Bowburn, Parkhill and Cassop. The new baskets would cost £7.00 each, a total of £763.00 to replace all 109 baskets in the parish. The quotation was for 18-inch baskets to replace the existing 16-inch baskets and therefore the costs for refilling were higher, totalling an additional £218.00.

The Parish Council had increased the budget for Summer and Winter planting in recognition of the need to replace the baskets and were minded to agree the quotation, however they wished to be assured that the existing brackets would be suitable for the larger baskets.

### **RESOLVED that: -**

- (i) Mrs Nicola Ridley be invited to attend the next Monthly Meeting on 16 March 2022 with a view to being appointed to the Parish Council; and
- (ii) the quotation for replacement hanging baskets in the parish be agreed subject to confirmation that the existing brackets will be suitable.

## **138. PARKHILL KEEPMOAT SITE DEBRIS**

The Chair reported that there appeared to be a lot of debris from the Keepmoat site at Parkhill which had blown on to adjacent fields and was very unsightly. It was noted that Keepmoat were 'Considerate Constructors' and had wanted to promote a wildlife area so it was felt that they should be addressing this issue.

Councillor McKeon undertook to speak to Durham County Council about possible enforcement.

## **139. LOCAL YOUTH SERVICES**

The Youth Services report for February 2022 had been submitted to the Parish Council and it was noted that all youth clubs were running and very busy.

Staff had been working on the awareness of community cohesion following a spate of deliberate fires in the community.

Funding had been received from the AAP to offer a hot lunch and activity packs to all children and young people attending at half term. The gym continued to be popular and was now open on a Saturday from 5.00pm – 7.00pm.

**RESOLVED that** the update be noted.

#### **140. LOCAL FOOTPATHS AND RIGHTS OF WAY**

Councillor Robinson reported that there was fly tipping on Bridleway 37. It was noted that this had been reported to Durham County Council and County Councillor Blakey said that she would ask one of the team to drive down to check the current situation.

The stile had been reinstated at Footpath 1 below the sewage works, however this was too high and needed to be adjusted. It was suggested that the Rights of Way Officer and Citrus be made aware of this.

**RESOLVED that** the update be noted.

#### **141. ALLOTMENTS, GARAGES AND CEMETERY**

It was reported that there had been vandalism of a greenhouse in the allotments and County Councillor Hutchinson advised that this had been picked up with the Police.

Signage was now displayed throughout the allotments to remind tenants of their responsibilities with regard to the Avian Influenza Protection Zone.

**RESOLVED that** the update be noted.

#### **142. COUNTY COUNCILLORS' MONTHLY REPORTS**

Councillor Hutchinson provided updates on the following: -

- Cassop play area
- Cassop Community Centre toilet refurbishment
- Cassop walkabout
- Damaged bus stops
- Removal of dangerous trees
- New tree planting
- Mud on road from Keepmoat development
- Big Spring clean up

Councillor Ridley raised an issue with regard to Katem Logistics as it appeared that their vehicles were travelling through Bowburn 24 hours a day, seven days a week. This was contrary to what the company had said when they first located at Bowburn North and Councillor Ridley queried the conditions of the original permission.

Members recalled that Katem had attended a Parish Council meeting to discuss their plans when they set up at Bowburn and it was suggested that they could be invited to a future meeting. Councillor McKeon said that she would contact officers at the County Council with regard to the permissions for the operation.

**RESOLVED that** the update be noted.

#### 143. GENERAL CORRESPONDENCE RECEIVED (SURFACE MAIL)

None received.

#### 144. ACCOUNTS (EXPENDITURE)

Name	Description	Other Details	Cheque No.	£ p
Gillian Kelly	Salary (paid net of tax)	1 – 28 February 2022	050235	768.30
"	Mileage/Parking Fees	170 miles @ 45p	"	76.50
"	Postage Stamps	12 @ 66p	"	7.92
"	Printing	Instant Ink Cartridges	"	4.49
HM Revenue & Customs	Monthly Deductions (G Kelly) (February 2022)	Income Tax and NI Deduction	050237 (part)	153.80
HM Revenue & Customs	Monthly Deductions (A Shutt) (January 2022)	Income Tax Deduction	050237 (part)	18.00
Andrew Shutt	Monthly Fee (January 2022)	Allotment Superintendent (gross)	050236	89.10
D J Evans Youth Club	Local Youth Services	Salary Costs etc. (January 2022)	050238	3224.30
Max Recycle	Annual Duty of Care Charge	Bowburn Cemetery	050239	138.00
"	"	VAT	"	27.60
McAfee Live Safe	Subscription	Annual Fee	050240	85.96
Zoom	January 2022	Monthly Fee	050241	11.99
"	"	VAT	"	2.40
Bowburn Community Association	Room Hire	January and February 2022	050242	95.00

**RESOLVED** that these items of expenditure be noted.

#### ACCOUNTS (INCOME)

**12 JANUARY 2022 – 8 FEBRUARY 2022**

Name	Description	Details	£ p
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#### 145. DATE OF NEXT MONTHLY MEETING

Agreed that the date of the next Monthly Meeting is to be Wednesday 16 March 2022 at 6.30pm at Bowburn Community Centre.

I agree these to be a true record of the Meeting held on Wednesday 16 February 2022 at Bowburn Community Centre at 6.30pm.

.....Chair..... Date