

**MINUTES OF THE MONTHLY MEETING OF CASSOP CUM QUARRINGTON
PARISH COUNCIL HELD AT BOWBURN COMMUNITY CENTRE ON
WEDNESDAY 15 JULY 2026 AT 6.30pm**

Present: Councillors Dolan, Henderson, Johnson, Morgan, Parker,
G Prince, Raine, Ridley, Robertson and Shutt

(Councillor Shutt in the Chair)

33. APOLOGIES

Apologies for absence were received from Councillors Bradley, Parker, C Prince and Raine together with County Councillors Blakey and Genner.

34. MINUTES OF THE MONTHLY MEETING HELD ON 17 JUNE 2026

The Chair asked Members whether they were satisfied that the attached Minutes of the Monthly Meeting of the Parish Council held on 17 June 2026 should be agreed and signed as a true and accurate record.

RESOLVED that the Minutes of the Monthly Meeting of the Parish Council held on 17 June 2026 be agreed and signed as a true and accurate record.

35. PLANNING APPLICATIONS 2026

Applicant	Details	Resolved Action
DM/26/01643/AD EG on the Move Land To The North East Of Unit 1 Low Main Court Integra 61 North Bowburn DH6 5FG	1) Int-Illum 9mtr Totem 2) Int-Illum 9mtr Totem 3) Int-Illum Directional Sign 4) Int-Illum Height Restrictor 5) Int-Illum Preview Menu 6) Int-Illum Speaker Canopy 7) Int Illum Triple Menu 8) Int-Illum Thank You/No Entry Directional Sign 9) Int-Illum 355mm Wordmark - Raceway Mounted 10) Int-Illum Single Sided 900mm Roundel 11) Int-Illum 355mm Wordmark - Raceway Mounted 12) Int-Illum Drive Thru Lettering 13) Int-Illum Drive Thru Lettering 14) Int-Illum Single Sided 1500mm Roundel 15) Int-Illum Single Sided 1500mm Roundel 16a) Non-Illum 3mtrs. Window Manifestations (950mm from floor level) 16b) Non-Illum 3mtrs. Window Manifestations (1500mm from floor level) 17) Non-Illum Drive Thru Window Vinyl x 3	No objection

	18) Non-Illum Banner Frame 19) Non-Illum Mobile Order Window Graphic 20) Non-Illum Delivery Order Pick Up Sign	
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36. CLERK'S REPORT

(a) County Durham Plan Scoping Consultation

The Parish Clerk reported that Durham County Council was preparing a new County Durham Plan which would guide development and investment across the county in the coming years. Views were being invited as part of the scoping consultation at: <http://letstalkcountydurham.co.uk/localplan>.

Members were invited to respond to the consultation individually and there was a discussion about a response from the Parish Council. It was felt that representations should be made to highlight the Cassop-cum-Quarrington Neighbourhood Plan and the need for it to have continuing relevance to the parish area. It was also noted that the Parish supported Shincliffe Parish Council in its desire to maintain a clear boundary between the parishes and agreed that this should also be communicated as part of the consultation.

(b) Parish Council Visit to Amazon

Parish Councillors had recently had the opportunity to visit Amazon and thanks were extended to Michael Collier for arranging the visit. Members were impressed by the facility but commented that there were not many people actually working in the factory and queried if people living in the local area had taken up employment opportunities at the facility.

During the visit, Members had asked about the proposed wind turbine and Amazon representatives had advised that it was a move towards environmentally friendly power and would reduce the chance of power cuts in the village. The Parish Council had submitted an objection to the planning application and a decision on the project was awaited.

Michael had indicated that he was happy to welcome visitors to the factory in the future and it was suggested that a liaison group could be set up with the Parish Council and representatives from Amazon to discuss issues on a few occasions during the year.

(c) Excessive Speed Levels on A177

Councillor Robertson referred to the increase in road traffic on the A177 and the excessive speeds of vehicles travelling through Bowburn which generated disruptive noise and vibration, as well as having adverse implications for road safety.

It was noted that these issues illustrated why the Parish Council wanted the Bowburn Development Road (BDR) to be brought forward ahead of any further developments at Integra 61. Junction reports and traffic analysis was awaited to help build the case for the BDR's construction.

Councillor Robertson said that he would be happy to carry out a speed watch exercise in Bowburn and it was suggested that County Councillor Hutchinson could help with arranging this.

37. LOCAL YOUTH SERVICES

The Parish Council had received the Local Youth Services report for July 2026 which highlighted that the good weather had enabled the club to make full use of the outdoor space and provided additional opportunities for physical activity and group engagement.

The summer programme had been planned to ensure continued engagement throughout the holidays and included six organised trips, regular afternoon and evening sessions and an introductory session for current Year 5 pupils who would be joining the evening youth club in September.

Councillor Storey reported that 25-30 young people had been attending the weekly sessions at Cassop with the following week being the last session before the summer holidays. There were a few outings arranged for young people over the summer break.

RESOLVED that the update be noted.

38. LOCAL FOOTPATHS AND RIGHTS OF WAY

Councillor Storey highlighted that the footpaths were very overgrown, close to the old methodist chapel in Cassop. County Councillor Hutchinson believed that the area would be a county council responsibility and would pass on the information to the relevant department.

RESOLVED that the update be noted.

39. ALLOTMENTS, GARAGES AND CEMETERY

There was nothing to report.

40. COUNTY COUNCILLORS' MONTHLY REPORTS

County Councillor Hutchinson provided updates on the following matters: -

- Neighbourhood wardens
- New Police sergeant
- Bowburn Beck
- Safe crossing point at Parkhill

41. ACCOUNTS (EXPENDITURE)

Name	Description	Other Details	Cheque No.	£ p
Gillian Kelly	Salary (paid net of tax)	1 – 31 July 2026	050634	1030.56
“	Mileage/Parking Fees	68 miles @ 55p	“	37.40
“	Printing	Instant Ink Cartridges	“	34.99
“	OneDrive	Subscription	“	1.99
HM Revenue & Customs	Monthly Deductions (G Kelly) (July 2026)	Income Tax and NI Deduction	BACS	206.20
HM Revenue & Customs	Monthly Deductions (A Shutt) (June 2026)	Income Tax Deduction	BACS	58.40
HM Revenue & Customs	Employers NIC	Parish Clerk	BACS	92.03
Andrew Shutt*	Monthly Fee (June 2026)	Allotment Superintendent (gross)	050635	292.33
Bowburn Youth Project	Local Youth Services	Salary Costs etc. (June 2026)	050636	3968.19
Cassop Community Centre	Youth Provision	June 2026	050637	500.00
Cassop Community Centre	Room Hire	June 2026	050638	50.00
I C Liddle Services	Hanging Baskets, Planters	Watering	BACS	556.80
“	“	VAT	BACS	111.30
Bowburn Village Celebration	Bowburn Interchange	Parish Newsletter	050639	400.00
Andrew Shutt	Footpath Strimming	Interim Payment 2	050640	100.00
Information Commissioner	Data Protection	Annual Fee	050641	52.00

*Cllr Shutt declared an interest in the item above.

RESOLVED that these items of expenditure be noted.

ACCOUNTS (INCOME)

11 JUNE 2026 – 8 JULY 2026

Name	Description	Details	£ p
Various	Allotment Rents	2026/2027	725.00

42. DATE OF NEXT MONTHLY MEETING

Agreed that the date of the next Monthly Meeting is to be Wednesday 19 August 2026 at 6.30pm at Cassop Community Centre.

I agree these to be a true record of the Meeting held on Wednesday 15 July 2026 at Bowburn Community Centre at 6.30pm.

.....Chairman.....Date

Meeting of Cassop-cum-Quarrington Parish Council
Wednesday 15 July 2026